

Block Mission Manager

Background and General Description:

The Government of India has launched The National Rural Livelihoods Mission (NRLM) under the Ministry of Rural Development (MoRD). The Mission aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase their household income through sustainable livelihoods enhancements and improved access to financial and public services. The agenda is to mobilize the rural poor and vulnerable people into self-managed, federated institutions and support them for livelihoods collectives. In addition, the poor would be facilitated to achieve increased access to their rights, entitlements and public services, diversified risk and better social indicators of empowerment.

Further to these objectives, the Government of Maharashtra has constituted the Maharashtra State Rural Livelihoods Mission, registered under the Societies Act 1860. A State Mission Management Unit has been constituted as a dedicated support structure to deliver the mission in the State. The MSRLM aims to build a team of high quality professionals for providing technical assistance to the districts in various thematic areas such as social inclusion, rural livelihoods human resource management, creating human and social capital, Environment Management, financial inclusion, monitoring and evaluation, MIS etc.

The mission will be operational for a period of 5-7 years. Thus, persons recruited and performing successfully could expect to be associated with the mission on a long term basis. For administrative policy reasons, the contract of this position will be for 11 months and renewed further based on performance and requirement.

Posting:

The posting will be at Block Mission Management Unit (BMMU) level in any one of ten districts under Phase I of implementation in Gadchiroli, Wardha, Yeotmal, Osmanabad, Jalna, Ratnagiri, Nandurbar, Solapur, Gondia and Thane. To know the specific blocks under each district, please refer to the <http://jobs.msrlm.org>

Duties and Responsibilities

The following are the indicative **Duties and responsibilities of Block Mission Manager**

- Strengthening the processes at the block level with handholding support to the Block teams on programme components.
- Overall Leadership and coordination of all Mission activities in the Block with help of all thematic experts at BMMU.
- Promote enabling work environment in-order to maximise intra thematic and cross thematic exchange of ideas, co-operation, plans and strategies for implementation.
- Identify opportunities and implement activities under convergence model
- Undertake necessary liaison and coordinate implementation of the project with all key stakeholders (district administration, line department, NGOs, technical agencies, banks, etc.)
- Consolidation of plans prepared by community level institutions and facilitates implementation of the same.
- Provide necessary technical and management support to field staff i.e Cluster Co-ordinators and Area Co-ordinators and conduct regular review meetings
- Mentor staff at field level to ensure effective rollout of Mission activities
- Coordinate with lead bank / banks for bank linkage of SHGs with the support of the financial inclusion cell at DMMU and SMMU.

- Facilitate rolling out of organizational system (HR, MIS, Admin, Fin etc.) of the project
- Undertake regular interaction with project stakeholders to check whether mission activities are aligned with the needs of the target community.
- Undertake regular monitoring through field visits
- Report regularly to DMMU in form of generating MPR's, QPR's and other relevant reports.
- Any other task as allocated by competent authority at DMMU

Reporting:

The person recruited will be reporting to the **District Mission Manager** for Functional reporting and Administrative purposes of MSRLM or any other delegated authority.

Essentials qualification and Experience

For Government Officials- Candidates from Maharashtra State Services/ Government departments/ banking institutions should have PG degree or diploma in any discipline from a recognised university/Institute with minimum 6 years of experience in Rural Development/Social Mobilisation/Poverty alleviation/Livelihoods promotion.

Relevant experience should be minimum 3 years in successful management and leadership execution of large and multidisciplinary team in Rural Development/Social Mobilisation/Poverty alleviation/Livelihoods promotion programmes.

For candidates from open market- PG degree/diploma in Business Administration or Social work or Rural development or Rural Management or Agri Business Management or Development studies or engineering or agriculture or Fisheries or Forestry or Horticulture or dairy management or Natural Resource Management, Entrepreneurship Development from recognised university/Institute with minimum 6 years of experience in Rural Development/Social Mobilisation/Poverty alleviation/Livelihoods promotion.

Relevant experience should be minimum 3 years in management and leadership of large and multidisciplinary team in Rural Development/Social Mobilisation/Poverty alleviation/Livelihoods promotion programmes.

- Age Limit for Government Employees would not be more than 50 years as on 1st April 2013
- Age Limit for Open market candidates would not be more than 40 years as on 1st April 2013 and up to 5 years of age relaxation for reservation category and Persons with disabilities (PwD) candidates.
- Knowledge of Marathi and MS Office is essential.

Desired Domain Knowledge and Experience

- Knowledge and experience of work in multi-disciplinary sectors including livelihoods models in rural setting in the state having successfully led teams at block and field levels.
- Knowledge of working with different line departments with verifiable track record of implementing programmes under the convergence model.
- Sound Knowledge of Planning, budgets and fund flow mechanisms of livelihoods promotion and poverty alleviation projects.
- Experience of having worked with vulnerable groups such as Women, Differently-abled, SC/STs and other under privileged sections) aligning all their needs for livelihoods

- Experience in identifying and handholding best practices in livelihoods based projects.

Desired Competency and Attributes

- *Ability to recognise complexity, analyse and act* – Proactive in identifying issues and bottlenecks with ability to think Out of Box for innovative solutions.
- *Intensity, Integrity and Intelligence* – Willingness to travel 'extra mile' in order to work for communities with the ability to translate knowledge into purposeful action
- *Inclusive Approach* – Sensitive to needs to vulnerable and marginalised communities and including them in the development process
- *Team Player*- Thrives working in a large team with the ability to demonstrate leadership skills wherever required.
- *Integrative Skills* - Understands relevant cross-sectoral areas how they are interrelated;
- *Articulate and demonstrate clear results* – Possesses effective communication skills to deal with different stakeholders with ability to achieving objectives in challenging situations

Salary- Gross salary would be up to Rs 50,000/- per month for this position.